



NOTICE TO PROCEED

17 MAY 2023

Date

OMEL ENTERPRISES INC.
2M Tanangco Street,
Buting, Pasig City

Dear Sir/Madam:

We wish to inform you that your contract for the **Procurement of Various Printing Services and Other Materials** for the **Pasig City Disaster Risk Reduction and Management Office** under **Purchase Request No. 100-23-02-292**, covered by **Purchase Order No. 23-05-0181** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: OLIVER B. ROMERO
Authorized Representative
OMEL ENTERPRISES INC.

Date: 5/17/2023

[Handwritten mark]